



Sequim School District  
Tuesday January 2, 2018  
SSD Board of Directors Regular MINUTES

SEQUIM SCHOOL DISTRICT 503 N Sequim Ave  
Sequim, WA 98382

**Present:** President Short, Vice President Kuh, Director Stoffer, Director Henrikson, Director Gibson, Superintendent Neal, Assistant Superintendent Stephanie Parker, John McAndie, Hanna Smith, Melinda Burkhart, David Garlington, Eric Danielson, Becky Stanton, Nola Judd, Jon Kirshbaum, Larry Jeffryes, Emily Straling, Doug Delvernois, Linda Deivernois, Susan Schmoker, Damon Little, Tea' Gauthun

---

**Location/Time**

District Office, 503 N Sequim Ave, Regular Meeting 6:00 p.m.

---

**Opening Items**

President Short called the meeting to order at 6:00pm  
President Short lead the Pledge of Allegiance and read the safety protocol

---

**Special Presentation**

Matthew Klontz, City of Sequim presented details regarding the upcoming Fir Street Project. The tentative start date is July 2018. The project is estimated to be completed in 18 months. Fir Street will be one way during construction. Sidewalks, bike lanes, underground power lines and updated utilities will be just some of the items that will be included. Superintendent Neal will remain the main point of contact with the city as he has been for the past two years. Principal Stanton will be included in future conversations as construction will greatly impact Haller Elementary.

---

**Approval of Minutes**

Motion by Director Gibson, approve 12/4/17 regular minutes, second by Director Henrikson, vote taken; motion carried.

---

**Agenda Discussion**

Motion to approve as presented by Director Henrikson, second by Director Stoffer, vote taken; motion carried.

---

**Consent Agenda**

Motion to approve consent agenda by Director Henrikson, second Director Stoffer, vote taken; motion carried.

General Fund voucher \$35,438.54 AP Warrant #189446-189465  
General Fund voucher \$317,657.15 AP Warrant #189466-189529  
General Fund voucher \$217,900.26 AP Warrant #189530-189602  
ASB Fund voucher \$17,124.22 AP Warrant #11082-11088  
ASB Fund voucher \$42,743.88 AP Warrant #11065-11081  
Capital Project voucher \$25,647.21 AP Warrant 2618-2619  
December Payroll warrant \$2,312,355.18  
Donations N/A

**Classified**

Offer Carrie Johnson Para educator Greywolf, Brenna Moore Para educator SMS

**Coaches**

Offer Emily Moroles Assistant Wrestling coach SHS

## Certificated

Offer Jodi Olson Hic-cap Teacher - District

Discussion: VP Kuh official welcomed all new employees

Staff Travel N/A

Student Travel N/A

Contracts Grand Canyon University Student Teaching expires 11/8/16-6/30/19

Budget N/A

## Public Comments

---

President Short read the guidelines for public comments. No agenda specific items were made.

Irrigation Festival Princess Emily Straling raised funds through a Royal Pie sale in November and raised \$736 which she donated to the district to be used for juvenile mental health.

## Student Board Representative Communication & Student Recognitions

---

### Damon Little

Helen Haller Elementary and OPA both had nothing to report as they were both on winter break. On 12/11/18 GW school families were invited to attend a Family Involvement night. This special night filled the gym with families who enjoyed a delicious free dinner and free family photos for all who attended. The topic of the evening was "GW is a Kids at Hope School". Families were invited to come and learn more about how GW is helping their children. Through recognizing their talents, skills and intelligence. Dreaming about their futures and setting goals and working to reach them every day. On 12/15/18 GW hosted their free family movie night. This fun event is held monthly in their gym and all families are invited. The are encouraged to bring anything to make their stay comfortable such as bean bag chairs, sleeping bags and/or a blanket and pillow. The movie license is paid for by GWE PTO and popcorn is provided. The movie Cars 3 was the featured film. Many GWE families shared this special night and it was a great way to start winter break. Earlier today I attended the 2nd rehearsal of this year's Senior class play: Be True to Your School which will be performed later this month. Mr. McInnes and Mrs. Lorentzen have done an excellent job stepping up as directors and are working diligently to make sure that the show stays organized and runs smoothly throughout the rehearsal process.

### Tea' Gauthun

The SHS art department will be having an Art Show on 1/5/18 from 5-7pm in the auditorium and board room. Winter ball tickets go on sale 1/8/18 for \$10 (\$15 the following week). Winter ball is 1/20 from 8-11pm in the cafeteria. SMS reported that the end of semester is filled with lots of activities including i-Ready mid year assessments, MLK assembly and walk, and communicating and working with students and families about the importance of passing courses.

## Board Communication and Other Items

---

**Director Gibson** emailed the regional WIAA representative and has not hear anything back yet.

**Director Henrikson** attended the GW family engagement night. There were a ton of people it was very organized a very neat event.

**VP Kuh** thanked Princess Emily for her service and shining the light on juvenile mental health. He viewed a McCleary funding webinar and would like to encourage talks with the city, if they haven't already started, regarding the potential granting of 2nd Street to the district.

President Short distributed awards to board members who attended the WSSDA Annual Conference.

## **Reports to the Board**

---

John McAndie presented a facilities report. The board thanked all staff for the hard work the maintenance and custodians accomplish.

## **Superintendent Report**

---

The District Vision and Mission statements have been finalized. Next steps for Strategic planning will be to finalize the value statements. Superintendent Neal informed the board Bernie O'Donnel from Vanir construction brought to his attention some additional options regarding the kitchen remodel and community school deconstruction. Superintendent Neal will be offering nine public forums over the next two weeks to inform the community of these options. The board meeting originally scheduled on January 16th will be moved to January 22 to allow time to collect community feedback on the new options presented. Superintendent Neal will present these comments to the board at the meeting on the 22nd.

## **Board Business (Old/New)**

---

Director Stoffer moved to approve Policy 6801 Fixed Assets changed to Capital Assets/Theft Sensitive, second Director Brandino, vote taken; policy approved.

Director Henrikson moved to approve Policy 6220 Bid Requirements, second Director Gibson, vote taken; policy approved.

Superintendent Neal offered insight to Policy 3210 Non-discrimination at first reading.

## **For the Good of The Order**

---

None

## **Informational Items**

---

### **Upcoming Board Meetings**

January 2 (Tuesday) Regular Board Meeting

January 16 (Tuesday) Regular Board Meeting

February 5 Regular Board Meeting

February 20 (Tuesday) Regular Board Meeting

## **Other Items of Interest**

---

January 15 - NO SCHOOL Martin Luther King Jr. Day

January 24 - Family Reading Night Sequim Middle School 5:30pm

January 28-29, 2018 Legislative Conference and Day on the Hill

January 29 - NO SCHOOL - Teacher Professional Development

## **Executive Session**

---

An executive session was not held.

Meeting adjourned at 7:30pm

---