

Washington State Auditor's Office
Accountability Audit Report

Sequim School District No. 323
Clallam County

Report Date
April 21, 2010

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Issue Date
June 7, 2010



WASHINGTON
BRIAN SONNTAG
STATE AUDITOR



**Washington State Auditor
Brian Sonntag**

June 7, 2010

Board of Directors
Sequim School District No. 323
Sequim, Washington

Report on Accountability

We appreciate the opportunity to work in cooperation with your District to promote accountability, integrity and openness in government. The State Auditor's Office takes seriously our role to advocate for government accountability and transparency and to promote positive change.

Please find attached our report on Sequim School District No. 323's accountability and compliance with state laws and regulations and its own policies and procedures. Thank you for working with us to ensure the efficient and effective use of public resources.

Sincerely,

BRIAN SONNTAG, CGFM
STATE AUDITOR

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Clallam County
April 21, 2010**

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Audit Summary

Sequim School District No. 323 Clallam County April 21, 2010

ABOUT THE AUDIT

This report contains the results of our independent accountability audit of Sequim School District No. 323 for the period from September 1, 2007, through August 31, 2009.

We evaluated internal controls and performed audit procedures on the activities of the District. We also determined whether the District complied with state laws and regulations and its own policies and procedures.

In keeping with general auditing practices, we do not examine every transaction, activity or area. Instead, the areas examined were those representing the highest risk of noncompliance, misappropriation or misuse. The following areas were examined during this audit period:

- Associated Student Body
- Apportionment – transportation reporting
- Apportionment – enrollment reporting

RESULTS

In most areas, the District complied with state laws and regulations and its own policies and procedures.

However, we noted certain matters that we communicated to District management. We appreciate the District's commitment to resolving those matters.

Related Reports

**Sequim School District No. 323
Clallam County
April 21, 2010**

FINANCIAL

Our opinion on the District's financial statements and compliance with federal grant program requirements is provided in a separate report, which includes the District's financial statements.

FEDERAL GRANT PROGRAMS

We evaluated internal controls and tested compliance with the federal program requirements, as applicable, for the District's major federal programs, which are listed in the Federal Summary section of the financial statement and single audit report.

Description of the District

Sequim School District No. 323 Clallam County April 21, 2010

ABOUT THE DISTRICT

Sequim School District No. 323 provides a full range of school programs and services to approximately 2,860 students in kindergarten through 12th grade. Specific services offered include basic elementary, middle school, high school, vocational education, alternative learning, pupil transportation, food services and special education.

An elected, five-member Board of Directors governs the District. Board Members serve staggered, four-year terms. The Board appoints a Superintendent to oversee the District's daily operations as well as its approximately 280 employees. For the years under audit, the District operated on annual budgets of approximately \$24.6 million.

ELECTED OFFICIALS

These officials served during the audit period:

Board of Directors:

Sarah Bedinger
John Bridge
Bev Horan
Walter L. Johnson
Virginia O'Neil

APPOINTED OFFICIALS

Superintendent
Business Manager

Bill Bentley
Brian Lewis

DISTRICT CONTACT INFORMATION

Address: Sequim School District No. 323
503 N. Sequim Avenue
Sequim, WA 98382

Phone: (360) 582-3260

Web site: www.sequim.k12.wa.us

AUDIT HISTORY

We audit the District's federal grants and financial statements on an annual basis and the District's accountability over public resources and legal compliance every two years. The District had only one finding in the past six audits.



ABOUT THE STATE AUDITOR'S OFFICE

The State Auditor's Office is established in the state's Constitution and is part of the executive branch of state government. The State Auditor is elected by the citizens of Washington and serves four-year terms.

Our mission is to work in cooperation with our audit clients and citizens as an advocate for government accountability. As an elected agency, the State Auditor's Office has the independence necessary to objectively perform audits and investigations. Our audits are designed to comply with professional standards as well as to satisfy the requirements of federal, state, and local laws.

The State Auditor's Office employees are located around the state to deliver our services effectively and efficiently.

Our audits look at financial information and compliance with state, federal and local laws on the part of all local governments, including schools, and all state agencies, including institutions of higher education. In addition, we conduct performance audits of state agencies and local governments and fraud, whistleblower and citizen hotline investigations.

The results of our work are widely distributed through a variety of reports, which are available on our Web site and through our free, electronic subscription service. We continue to refine our reporting efforts to ensure the results of our audits are useful and understandable.

We take our role as partners in accountability seriously. We provide training and technical assistance to governments and have an extensive quality assurance program.

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